

<b>Committee(s)</b> Professional Standards and Integrity (City of London Police Authority Board) Committee	<b>Dated:</b> 5 February 2021
<b>Subject:</b> Annual Review of Terms of Reference	Public
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	3, 8 & 10
<b>Does this proposal require extra revenue and/or capital spending?</b>	N
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b> The Town Clerk	For Decision
<b>Report author(s):</b> Polly Dunn, Senior Committee and Member Services Officer	

### Summary

This report calls for the annual review of the Committee's own Terms of Reference, for recommendation to the Board for final approval.

### Recommendation(s)

Members are invited to:

- consider the proposed change in membership of the Committee;
- approve, subject to any comments, the terms of reference of the Committee (as set out in **appendix 1**) for submission to the City of London Police Authority Board for final approval; and
- consider whether any change is required to the Committee's frequency of meetings.

### Main Report

1. Each sub-committee of any Grand Committee of the Court of Common Council is provided an opportunity to consider the relevance and effectiveness of its own Terms of Reference in the discharging of its delegated responsibilities.
2. There are no substantial changes proposed to the PSI Committee Terms of Reference for the next municipal year. However, the Board had previously considered amending each of its Committee's memberships, to include up to two external Members (to be appointed by the Police Authority Board).

3. The draft terms of reference are provided within the appendix for your consideration. Additions are underlined and redactions are ~~struck-through~~.
4. The Committee is also invited to review the frequency of its meetings. At present the Committee is scheduled to meet on a quarterly basis.

### **Corporate & Strategic Implications**

5. Members should consider the current scope of the Board's Terms of reference, and bear in mind the impact of any proposed changes, particularly resource, legal and equalities implications.

### **Conclusion**

6. Amendments to the Terms of Reference are put forward for the consideration of Members, for onward approval by the City of London Police Authority Board.

**Appendix 1** – Draft Terms of Reference of the Professional Standards and Integrity Committee 2021/22

### **Polly Dunn**

Senior Committee and Member Services Officer

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